

# Transfer to secondary schools

Information on transfer requirements, school registration, trial classes, school types and secondary schools in Erlangen

[erlangen.de/schulen](https://erlangen.de/schulen)



## Important Notice

This document has been automatically translated. It may contain errors or inaccuracies.



Stadt  
Erlangen

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## 2 General information for parents

Dear parents and Guardians,

Your child is currently in the 4th grade at an elementary school in Erlangen. After this school year, your child will transfer to a secondary school. You and your child must now decide which type of school and which school your child should attend. Depending on the type of school, there are different requirements for your child to be accepted. Particularly important are the grades in the subjects German, mathematics and general studies (HSU). The average of these grades counts here.



### **Short & simple**

Here you will find important information about transferring from primary school to secondary school. You will learn which secondary schools are available in Erlangen. You can learn about the requirements of each type of school, school registration, and trial classes.

### 3 What is important in year 4 at elementary school?

#### Performance assessments

The children write several announced performance assessments (rehearsals) in all subjects. There are also oral and practical (e.g. presentation) examinations. All assessments result in an overall grade for the subject. The overall grades in the subjects German, mathematics and home economics and social studies (HSU) are decisive for transfer.



#### Important dates in the 4th school year

##### October/November:

Information evenings about transferring at your primary school: At the information evenings you will receive all the important information about the different types of schools.

##### November/December:

Parents' consultation day: you can discuss strengths and weaknesses and individual support measures.

##### January:

You will receive written feedback (performance report) on your child's overall grades in the subjects.

#### Information evenings at secondary schools

Information evenings are held at the secondary schools in February/March. Here you can find out about the respective school and the requirements for school attendance.



You will find the dates here from January:

<https://erlangen.de/schulen>



**Transfer certificate**

Your child will receive the transfer certificate at the beginning of May. It contains:

- Overall grades in German, math and HSU. These subjects are decisive for the transfer.
- The average of these three subjects.
- A recommendation for which type of school your child is suitable for.

## 4 Who can help me with questions?

There is a guidance counselor at every elementary school. They will help you if you have any questions. You can find out which counselor is responsible for you on the website of the Erlangen/Erlangen-Höchststadt State Education Authority:



<https://schulamt-erlangen.de/>



However, please contact your child's class teacher first and foremost. He/she knows your child best.

You can also obtain information from the Nuremberg School Counseling Center:



<https://www.schulberatung.bayern.de/staatliche-schulberatungsstellen/mittelfranken>

You can take an interactive look at the possible educational pathways here:

[www.mein-bildungsweg.de](http://www.mein-bildungsweg.de)



## 5 What are the requirements for the different types of school after the 4th grade?

### **Change to Mittelschule**

The transfer to Mittelschule is possible regardless of the grade point average in the transfer certificate in the subjects German, mathematics and HSU. Your child must reach the 4th grade target. In principle, a compulsory schooling period of 9 years must be completed. As with the elementary school, which Mittelschule your child attends is determined by the "Sprenkel", i.e. the residential address. In Erlangen there is a school network of three Mittelschulen. Under certain conditions, there may be a redistribution. This means that your child attends a different Mittelschule than planned.

### **Change to the Wirtschaftsschule**

Your child can attend the Städtische Wirtschaftsschule if the average grade in the subjects German, mathematics and HSU in the transfer certificate is 2.66 or better.

### **Change to Realschule**

You can register your child at the Realschule. For this, the average grade in the subjects German, mathematics and HSU in the transfer certificate must be 2.66 or better.

If the average is lower, your child can attend a trial lesson. If your child passes this, you can register them (see section "Trial lessons").

### **Change to Gymnasium**

You can register your child at a Gymnasium. For this, the average grade in the subjects German, mathematics and HSU in the transfer certificate must be 2.33 or better.

If the average is lower, your child can attend a trial lesson. If your child passes this, you can register them (see section "Trial lessons").

If your child would like to attend a music Gymnasium, they must have a particular musical talent. This must be proven by the grade in music education in the transfer certificate or by other means. You must apply to the elementary school in good time for the music grade to be entered in the transfer certificate.

**Special features for children who do not speak German as mother tongue:**

They can transfer to a Realschule or Gymnasium with an average grade of 3.33 or better in their transfer certificate if

- they have only attended a German school after year 1
- an overall grade in German (not: DaZ) was awarded
- the average grade is due to weaknesses in the German language that can still be remedied. The elementary school must confirm this. To do this, the children must attend German lessons in year 4.



## 6 What documents do I need to register at the school?

Registration at the school takes place on several days in May. You can often fill out the registration form online in advance.



**The dates and all information on registration at the respective school can be found here from January:**

<https://erlangen.de/schulen>



**You must bring the following documents with you:**

- Birth certificate (original),
- Transition certificate (original) - keeps the future school,
- Notice of custody or right of residence
- Proof of measles vaccination (e.g. copy of vaccination card)
- If applicable, (digital) application for free transportation to school
- Childcare contract, if applicable
- If applicable, copies of applications/notifications for compensation for disadvantages and/or grade protection, regarding dyslexia or other compensation for disadvantages
- If applicable, information on required school accompaniment

Please note: If your child is to attend a private secondary school, the registration period is different. You can pre-register your child one week before the official registration period. You can usually bring your child with you.

## 7 What is the trial lesson and what do I need to bear in mind?

The trial lesson is an entrance examination for Wirtschaftsschule, Realschule or Gymnasium. It is possible that your child will not receive a recommendation for the type of school you would like. This happens if the average grade in German, mathematics and HSU in the transfer certificate is not good enough. You cannot then register your child directly at the desired school. Instead, you can register your child for trial lessons. The trial lessons take place on three consecutive days.



**You will find the dates here from January:**

<https://erlangen.de/schulen>



Your child will be tested in the subjects German and mathematics. The content consists of the 4th grade subject matter. In German, for example, it is about how well your child understands texts, how well they can write essays or how good their spelling is. There are written and oral tests in both subjects.

The trial lessons are passed if at least a grade 3 is achieved in one subject and a grade 4 in the other. Your child can then move on to Year 5 at this type of school. If your child has achieved a grade 4 in both subjects, you can register them at your request.

## 8 What are the requirements for a change after the 5th grade?

Depending on the grade point average, your child can transfer to the Realschule, the Wirtschaftsschule or the Gymnasium. There are no trial lessons and parents have no influence. Only the grades in the annual report decide.

### **From Mittelschule to Wirtschaftsschule:**

- From 5th grade Mittelschule to 6th grade Wirtschaftsschule:
  - Grade point average of 2.66 or better in German, mathematics and HSU in the elementary school transfer certificate
  - Grade point average at secondary school in German, mathematics and English of 2.66 or better
  - Passed trial lessons

### **From Mittelschule to Realschule:**

- in the 5th grade of Realschule (with repetition of the 5th grade):
  - Grade point average in German and mathematics of 2.5 or better
- Directly into the 6th grade of Realschule (without repeating the 5th grade):
  - Grade point average in German and math better than 2.0 and counseling interview with parents
  - Grade point average worse than 2.0, successful entrance examination and successful probationary period

### **From Mittelschule to Gymnasium:**

- to the 5th grade of Gymnasium (with repetition of the 5th grade):
  - Grade point average in German and mathematics of 2.0 or better
- direct admission to the 6th grade of the Gymnasium (without repeating the 5th grade):
  - Successful entrance examination and probationary period

### **From Realschule to Gymnasium**

- to the 5th grade of Gymnasium (with repetition of the 5th grade):
  - Grade point average of 2.5 or better (German and mathematics)

- Directly into the 6th grade of grammar school (without repeating the 5th grade):
  - Grade point average of 2.0 or better (German, mathematics and English)
  - otherwise with successful entrance examination and passed probationary period

## 9 What types of schools are there?

Here you can take an interactive look at the options offered by the school system:



[www.mein-bildungsweg.de](http://www.mein-bildungsweg.de)

### Sonderpädagogisches Förderzentrum

**Förderschulen teach children and young people in particular who need extra support with their learning. They receive targeted support and individual guidance.**



#### Special features

- Classes 5-9
- Small classes
- Class teacher principle (the class teacher teaches most subjects themselves)
- General education
- Intensive support in finding a career
- Practical orientation
- Individual support



#### Qualifications

- Secondary school certificate (reduced theory)
- Successful completion of the learning course
- Individual certificate for pupils who do not take a final examination at the end of year 9



Further information can be found on the website of the Ministry of Education and Cultural Affairs:

<https://www.km.bayern.de/lernen/schularten/foerderschulen>

## Mittelschule

**Mittelschulen are the only type of secondary school to continue the class teacher principle, i.e. the class teacher teaches most subjects themselves. Special features of secondary schools are the early vocational orientation of pupils and intensive project work.**



### Special features

- Classes 5-9
- Class teacher principle
- General education
- High practical orientation
- Individual support and personal development
- Teaching of core skills
- Increased vocational orientation in the areas of technology, business and social affairs
- Preparatory classes V1 (10th grade), V2 (11th grade): These classes prepare students for the intermediate school leaving certificate. They follow on directly from the 9th standard class. The subject matter of the 10th M-grade (intermediate school leaving certificate) is not taught in one year, but in two. This leaves more time for practicing and consolidating. Students can take part if they have the qualifying secondary school leaving certificate. They need a grade point average of 2.5 or better.
- Mittlerer Reife-Zweig (M-Zweig) from year 7 - year 10: The M-Zweig from year 7 is an educational program with its own curriculum for particularly high-performing students. The 10th grade of the M branch concludes with an intermediate school-leaving certificate. This is equivalent to the Realschule or Wirtschaftsschulabschluss.



### Qualifications

Even if it sounds similar, the "Mittelschule" does not automatically award the "Mittlerer Schulabschluss". The following qualifications can be obtained at the Mittelschule:

- Successful Mittelschulabschluss (passing the 9th grade)
- Qualifizierender Mittelschulabschluss ("Quali") (passing the "Quali" exam)
- Mittlerer Schulabschluss in the M-train or in the V-class



Further information can be found here:  
[www.km.bayern.de/mittelschule](http://www.km.bayern.de/mittelschule)

### Wirtschaftsschule

**The Wirtschaftsschule is a pre-vocational school. It provides a general education and basic vocational training in the vocational field of business and administration.**



#### Special features

- Start from grade 5, but entry into grades 6, 7, 8 and 10 is also possible
- Subject teacher principle (different teachers teach the subjects)
- General education
- Pre-vocational education
- In-depth basic commercial education, combined with digital education
- High practical relevance
- Subject "Personal development" from year 6 onwards
- Individual focus and support in the compulsory subjects through:
  - Modular electives from year 7
  - Elective modules (technical, economic, social) from year 9 onwards



#### Qualifications

- Mittlerer Schulabschluss after year 10 or 11



Further information can be found here:  
[www.km.bayern.de/wirtschaftsschule](http://www.km.bayern.de/wirtschaftsschule)

### Realschule

**The Realschule prepares students for many different career paths. After Realschule, there are various options for further education.**



#### Special features

- Grades 5 to 10

- Subject teacher principle (different teachers teach the subjects)
- Extended general education
- Teaching of theory and practice
- Constant reference to the world of learning
- Three educational tracks that focus on the content of lessons from year 7 onwards:
  - Focus on mathematics, science and technology,
  - Focus on the economic field,
  - Focus on foreign languages; the training direction can be supplemented by a focus on music and design, nutrition and health and social issues.

All Realschulen offer the first three specializations. The fourth is determined by each school itself. The decision for a specialization is not made until the 6th grade.



### Qualifications

- Mittlerer Schulabschluss



Further information can be found here:  
[www.km.bayern.de/realschule](http://www.km.bayern.de/realschule)

### Gymnasium

**The Bavarian Gymnasium leads to the Allgemeinen Hochschulreife and provides a broad, in-depth general education. This lays the foundation for university studies or entry into professional life.**



### Special features

- Grades 5 to 13
- Subject teacher principle (different teachers teach the subjects)
- All pupils learn at least two foreign languages
- From Year 8 onwards, there are specializations in the chosen field of study. In music, an instrument is learned from year 5 onwards.
- There are six areas of study:
  - Linguistic
  - Musical
  - Scientific-technological



- Economics
- Social sciences
- Humanistic

Particularly high-achieving pupils can reduce the number of school years from nine to eight. This is possible through individual learning time and pedagogical support.

Pupils at Gymnasium learn different languages. Which languages are possible depends on the type of education. As a rule, English, Latin and French are offered at all Gymnasien. Depending on the course offered, (Ancient) Greek, Russian, Spanish, Italian or Chinese are also available.

If a school offers more than one course, it will inform the students which choice would make sense for them.



### Qualifications

- Abschluss der Mittelschule after year 9
- Mittlerer Schulabschluss after year 10
- Allgemeine Hochschulreife (Abitur)



**Further information can be found here:**  
[www.km.bayern.de/gymnasium](http://www.km.bayern.de/gymnasium)

# 10 Which secondary schools are there in the city of Erlangen?

## Sonderpädagogisches Förderzentrum in the city of Erlangen

School	Special features
<b>Otfried-Preußler-Schule</b>	<ul style="list-style-type: none"> <li>· Open all-day school</li> <li>· 2 locations</li> <li>· Focus on learning</li> <li>· BrotZeit campaign (free breakfast)</li> <li>· In the 5th and 6th grade there are 2 options: Lessons according to the curriculum of the Mittelschule or according to the curriculum of the learning focus. At the end of year 6, the teacher will discuss with you whether your child will transfer to the Mittelschule or remain at the Otfried-Preußler-Schule.</li> </ul>

## Mittelschulen in the city of Erlangen

School	Special features
<b>Mittelschule Eichendorff</b>	<ul style="list-style-type: none"> <li>· Compulsory all-day school</li> <li>· Learning offices</li> <li>· Mathematics room</li> </ul>
<b>Mittelschule Ernst-Penzoldt</b>	<ul style="list-style-type: none"> <li>· Open all-day</li> <li>· Focus on music</li> <li>· German classes in the tied all-day program</li> <li>· Preparatory classes for the Mittlerer Schulabschluss</li> <li>· M-train</li> <li>· Partner class with the Georg Zahn School</li> </ul>
<b>Mittelschule Hermann-Hedenus</b>	<ul style="list-style-type: none"> <li>· Open and tied all-day program</li> <li>· ESD and Freiday</li> <li>· Learning office work</li> <li>· Music and art electives</li> <li>· German classes in the tied all-day program</li> </ul>

## Wirtschaftsschule of the city of Erlangen

School	Special features
<b>Städtische Wirtschaftsschule Erlangen (WiR)</b>	<ul style="list-style-type: none"> <li>· Open and tied all-day program</li> <li>· Compulsory subject "Soft Skills"</li> <li>· 6-level (from 5th grade)</li> <li>· 5-level (from 6th grade)</li> <li>· 4-level (from 7th grade)</li> <li>· 3-level (from 8th grade)</li> </ul>

- 2-level (from 10th/11th grade)

### Realschulen in the city of Erlangen

School	Fields of education	Special features
<b>Realschule am Europakanal (Staatliche Realschule Erlangen I)</b>	<ul style="list-style-type: none"> <li>· mathematical-scientific-technical</li> <li>· economic</li> <li>· second foreign language French</li> <li>· handicrafts</li> </ul>	<ul style="list-style-type: none"> <li>· Open and tied all-day program</li> <li>· Profile classes 5th and 6th grade</li> <li>· school trial Prüfungskultur innovativ</li> </ul>
<b>Werner-von-Siemens-Realschule (Staatliche Realschule Erlangen II)</b>	<ul style="list-style-type: none"> <li>· Mathematics, science and technology</li> <li>· economic</li> <li>· Second foreign language French</li> <li>· art</li> </ul>	<ul style="list-style-type: none"> <li>· Open all-day school</li> <li>· Profile classes 5th and 6th grade</li> <li>· Reading promotion</li> <li>· Inclusion profile</li> </ul>

### Gymnasien in the city of Erlangen

School	Fields of education	Special features
<b>Marie-Therese-Gymnasium</b>	<ul style="list-style-type: none"> <li>· scientific-technological</li> </ul>	<ul style="list-style-type: none"> <li>· Open all-day school</li> <li>· Latin or English as 1st foreign language</li> <li>· Chinese or French at a late start (from year 11)</li> <li>· Abitur examination in Chinese possible</li> </ul>
<b>Emmy-Noether-Gymnasium</b>	<ul style="list-style-type: none"> <li>· scientific-technological</li> </ul>	<ul style="list-style-type: none"> <li>· Open and tied all-day school</li> <li>· English and Latin at the same time in year 5</li> <li>· Italian as a 3rd foreign language or late start (from year 11)</li> </ul>
<b>Ohm-Gymnasium</b>	<ul style="list-style-type: none"> <li>· scientific-technological</li> </ul>	<ul style="list-style-type: none"> <li>· Open all-day school</li> <li>· English or French as 1st foreign language</li> <li>· AbiBac</li> <li>· Spanish as 3rd foreign language</li> <li>· School experiments in the areas of digital examination culture</li> </ul>
<b>Albert-Schweitzer-Gymnasium</b>	<ul style="list-style-type: none"> <li>· scientific-technological</li> <li>· linguistic</li> </ul>	<ul style="list-style-type: none"> <li>· Open all-day school</li> <li>· Spanish as a 3rd foreign language</li> <li>· Chinese as an optional subject</li> <li>· Profile classes for film and choir in the lower school</li> </ul>
<b>Gymnasium Fridericianum</b>	<ul style="list-style-type: none"> <li>· humanistic</li> </ul>	<ul style="list-style-type: none"> <li>· Open all-day school</li> </ul>

		<ul style="list-style-type: none"><li>· Language sequence: Latin - English - Greek</li><li>· Spanish as a late foreign language (from year 11)</li><li>· Focus on sport and music</li></ul>
<b>Christian-Ernst-Gymnasium</b>	<ul style="list-style-type: none"><li>· musical</li></ul>	<ul style="list-style-type: none"><li>· Open all-day school</li><li>· Music as a main subject</li><li>· Italian as a late foreign language (from year 11)</li><li>· Bilingual offers</li></ul>

# 11 Travel costs

In Bavaria, there are laws and regulations that determine how school transportation costs are covered. Certain requirements must be met. To be covered, you must submit an application.

Further information can be found here:

<https://erlangen.de/service/3880>



## 12 Useful addresses

### **Staatliches Schulamt Erlangen/Erlangen-Höchststadt**

Further information can be found here:

<https://schulamt-erlangen.de/>



### **Staatliche Schulberatungsstelle Mittelfranken**

Further information can be found here:

<https://www.schulberatung.bayern.de/staatliche-schulberatungsstellen/mittelfranken>



### **Schulverwaltungsamt Stadt Erlangen**

Further information can be found here:

<https://erlangen.de/amt/37721>



### **Interkulturelle Elternarbeit Stadt Erlangen**

Further information can be found here:

<https://integrierte-beratungsstelle.de/interkulturelle-elternarbeit/>



### **Stadtjugendamt Erlangen**

Further information can be found here:

<https://erlangen.de/amt/37740>



### **Bündnis für Familien Erlangen**

Further information can be found here:

<https://erlanger-familienbuendnis.de/>



### **Familien ABC**

Further information can be found here:

<https://familien-abc.net/>



### **Flüchtlings- und Integrationsberatung Erlangen**

Further information can be found here:

<https://erlangen.de/aktuelles/beratung-flucht-integration>



### **Ausländer- und Integrationsbeirat Erlangen**

Further information can be found here:

<https://erlangen.de/themenseite/mitgestalten/politik-mitgestalten/aib>



# 13 Imprint

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